



LGPS Central Limited

IT Trainee – c. £18,500

About the role

LGPS Central Limited are looking to hire an IT Trainee, to provide first-line technical support for the business.

The successful candidate will work very closely with the Head of IT and our Outsourced Services Partner on day-to-day IT issues specified within the job description. On occasion the successful candidate will be involved with deployment projects, Business Initiatives, and upgrades to our IT Services.

This role will be suited to an individual who is looking to take their first step into IT desktop support and working in a professional environment. You will be pro-active and have strong problem-solving skills, along with a good level of IT proficiency. You will be flexible and adaptable in your communication style to all members within the business.

This role will have full trainee support and mentoring from the Head of IT. LGPS Central Limited will fund and support any training relevant and required for the role as part of your continuous professional development.

Specific responsibilities will include:

- Technical IT support – including system, software, hardware and network issues. The identification of potential causes and solutions.
- Ability to provide support to our end users at deskside and remotely.
- Excellent verbal and written communication skills help you engage and support clients and log issues accurately.
- Working with Microsoft OS and Apps, with the opportunity to support bespoke applications and systems.
- Troubleshooting and seeking wider process improvements.
- Working in line with SLA's and KPIs
- Liaising with third parties as appropriate and developing strong relationships

A more detailed Job Description is attached.

If you are interested in applying for this role, please forward your CV with a covering letter to recruitment@lgpscentral.co.uk quoting reference IT Trainee, highlighting your key strengths and experience in relation to the job profile.

About LGPS Central Limited

LGPS Central Limited is a fund management company, regulated by the Financial Conduct Authority (FCA), managing the pooled assets of nine Midlands-based local government pension funds.

With combined assets of approximately £45bn, and representing the retirement savings of approximately 1 million scheme members across over 2000 employers

LGPS Central Limited is owned equally by the pension funds and is dedicated to the management of local government pension assets. The aim of the Company is to use the combined buying power of its Partner Funds to reduce costs, improve investment returns and widen the range of available asset classes for investment – all for the benefit of local government pensioners, employees and employers. We are also committed to fully integrating Responsible Investment and Engagement into all our investment processes.

We are a diverse and inclusive employer and would welcome interest from all sections of the community.